

BILLIE HOLIDAY, MSN, RN, CNS

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PROFESSIONAL SUMMARY (optional for applicants with 2+ pages)

- (Overview of relevant experience based on what employer is looking for) CNS and Nurse Leader with established track record of at x employer or in x position
- (Specific skills relevant to the position) Over 5 years' experience managing
- represented staff and leading contract negotiations discussion at Kaiser Permanente
- (Unique experience/interest relevant to the position) Lead diabetes researcher having
- developed new educational and behavioral interventions at the UCSF Diabetes

EDUCATION

University of California, San Francisco (UCSF)

Doctor of Nursing Practice (DNP)

Expected 00/20xx

Master of Science, Nursing, Adult-Gerontology Clinical Nurse Specialist

00/20xx

Green Valley College, Palm, CA

Bachelor of Science, Nursing

00/20xx

DNP CLINICAL PRACTICUM

Specialty Area – (e.g. Primary Care)

Name of Organization, City, State Abbreviation**

00/20xx – Present

- Provide a description of your achievements. Start with a strong active verb and consider using the ACE formula
- To add more depth to your clinical experiences, consider adding the following points of descriptive text:
 - Setting (E.g., name of the organization or unit e.g., community clinic, hospital, nonprofit)
 - Patient populations (e.g., culturally diverse patients, Spanish speaking patients)
 - Clinical issues (e.g., issues related to chronic or acute conditions like diabetes, hypertension, cancer, etc.)
 - Clinical skills and responsibilities (e.g., triage, assessment, counseling)
 - Teams you were working with (e.g., consulting with social workers, interprofessional staff, etc.)
 - **The city and state are not necessary if location is already in the name of the organization (e.g., UCSF)

RESEARCH AND SCHOLARLY ACTIVITIES

Institution, Name of Department

00/20xx - Present

Title, Advisor: Name and Degree of advisor/PI

Title of Study

- Provide an overview of the project focus
- Include the main responsibilities related to the research (e.g. surveys, data analysis, etc.)
- Briefly describe the outcomes resulting from your research (manuscript in preparation, poster presentation, etc.)

UCSF Department of Pediatrics, Graduate Student Researcher

PI: Sally Canmore, MD and Jane Hinton, PhD

Title of the Study 1

00/20XX – 00/20xx

- Conducted screening and qualitative interviews to assess providers' knowledge, current practices, and barriers to screening and addressing XX
- Analyzed qualitative data, identified key themes
- Resulted in a poster presentation with the aim of improving awareness and quality control for screening practices for XX for dissemination among key stakeholders

Title of the Study 2

00/20XX – 00/20xx

- Served on interdisciplinary team to extract patient data in electronic health record for the development and standardization of YY protocol for ABC patients

[CUSTOMIZED] APRN CLINICAL OR NURSE LEADERSHIP EXPERIENCE

Specialty Director CNS-AG Program, UC Davis

00/20xx – 00/20xx

- Led three key initiatives that enhanced the academic reputation, contributing to a 20% increase in School of Nursing applications and consistent alignment with UC Davis mandates
- Instructed and facilitated effective learning, ensuring comprehensive understanding of course outcomes and

- fostering a positive learning environment
- Proactively suggested and successfully executed three new course modules within the CNS Adult-Gerontology Program, receiving commendation from the Associate Dean for innovative approaches
- Provided triage advice and guidance to physicians and staff referring patients to the unit including overseeing and monitoring patient evaluation and treatment decisions
- Spearheaded quality improvement projects including researching clinical care standards with physicians, qualitative data analysis and presenting findings all aimed at improving patient care

CNS, Los Angeles County Dept of Human Resources, CA 00/20xx – 00/20xx

- Assessed and cared for geriatric patients with chronic ailments including advanced dementia, stroke, and respiratory diseases in collaboration with physicians, nurses and social workers
- Successfully assessed, planned, and implemented comprehensive health care strategies for geriatric populations across multiple clinical specialties, achieving a 95% patient satisfaction rate
- Drove the development of more inclusive staffing and performance policies as Chair of the DEI Committee resulting in higher employee engagement
- Championed the establishment and upkeep of detailed patient treatment records, facilitating data-driven analysis and refinement of care plans, which contributed to a 12% increase in the efficiency of patient care evaluation

TEACHING AND CURRICULUM DEVELOPMENT

Job Title, Name of Course

Name of Institution, City, State Abbreviation 00/20xx - Present

- Provide a description of your achievements. Start with a strong active verb and consider using the ACE formula
- Include relevant skills (curriculum design, evaluation, assessment, etc.)

Clinical Instructor, Clinical Reasoning and Psychopathology 00/20xx – 00/20xx

UCLA Health

- Developed adult-gerontology clinical reasoning course curriculum for BSN and MSN students including presenting lectures, developing quizzes, facilitating group discussion, class activities and web-based learning
- Evaluated student progress and reassessed and revised curriculum based on quarterly evaluations

APRN OR RN EXPERIENCE (only add if relevant)

- Nurse Manager, Primary Care, Kaiser, Walnut Creek, CA 00/20xx – 00/20xx
- Emergency Room RN Supervisor, UCLA Health, CA 00/20xx – 00/20xx

LICENSURE/CERTIFICATIONS

- AOCNS Certificate 00/20xx
- CA RN License# 12345678 Active
- ACLS, BLS, and PALS, American Heart Association Active

AWARDS

- UCSF/John A. Hartford Center of Geriatric Nursing Excellence Student Scholarship Award 20xx
- Hospice and Palliative Nurse Foundation Individual Education Scholarship, 20xx
- Nursing Student Scholarship Award, 20xx

PRESENTATIONS AND PUBLICATIONS **Use APA format to cite**

Presentations

Holiday, B., Last Name, First Initial Middle Initial, Last Name, First Initial Middle initial. Title of Presentation. Poster Presented at: Name of Conference; Month Day, Year; City, State Abbreviation.

Publications

Holiday, B., Last Name First Initial Middle Initial, Last Name, First Initial Middle Initial. Title. Name of Journal (using appropriate abbreviations). Year; vol (Issue Number): pages. In press

ADDITIONAL SKILLS

- Languages:* Spanish – intermediate: have used in a clinical capacity
- Software:* Proficient in EPIC, APEX, NextGen, MediTEch, ADvancedMD and 1Life platforms