



# Office of Career and Professional Development

## Student Academic Affairs

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## Professional Skills

Once you have landed the job, postdoc, residency or leadership position, it helps to have the skills to succeed in your new role. These essential "softer skills," along with your scientific training or core clinical competencies, define you as a well-rounded professional. We've identified some key professional competencies that UCSF students and postdocs have found valuable to develop in different settings:

### Communicating Your Work

- [Designing and delivering poster presentations](#) [1]
- [Giving effective research talks](#) [2]
- [Creating scientific figures and visual illustrations](#) [3]
- [Writing articles](#) [4]
- [Grantsmanship](#) [5]

### How to Communicate Effectively in Professional Settings

- [How to give a persuasive speech](#) [6]
- [How to write a letter of recommendation](#) [7]
- [How to introduce a speaker](#) [8]
- [How to engage the media and social media](#) [9]
- [How to interview effectively](#) [10]
- [How to moderate a panel](#) [11] (like a pro)
- [How to network successfully](#) (coming soon)

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### **Links**

- [1] <https://career.ucsf.edu/designing-delivering-research-posters>
- [2] <https://career.ucsf.edu/giving-effective-research-talks>
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- [6] <http://bit.ly/giveapersuasivespeech>
- [7] <http://bit.ly/HHMILletterofrecommendation>
- [8] <http://www.slideshare.net/UCSFOCPD/ucsf-ocpd-how-to-introduce-a-speaker>
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