



Office of Career & Professional Development

Student Academic Affairs

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Canceling or changing your registration

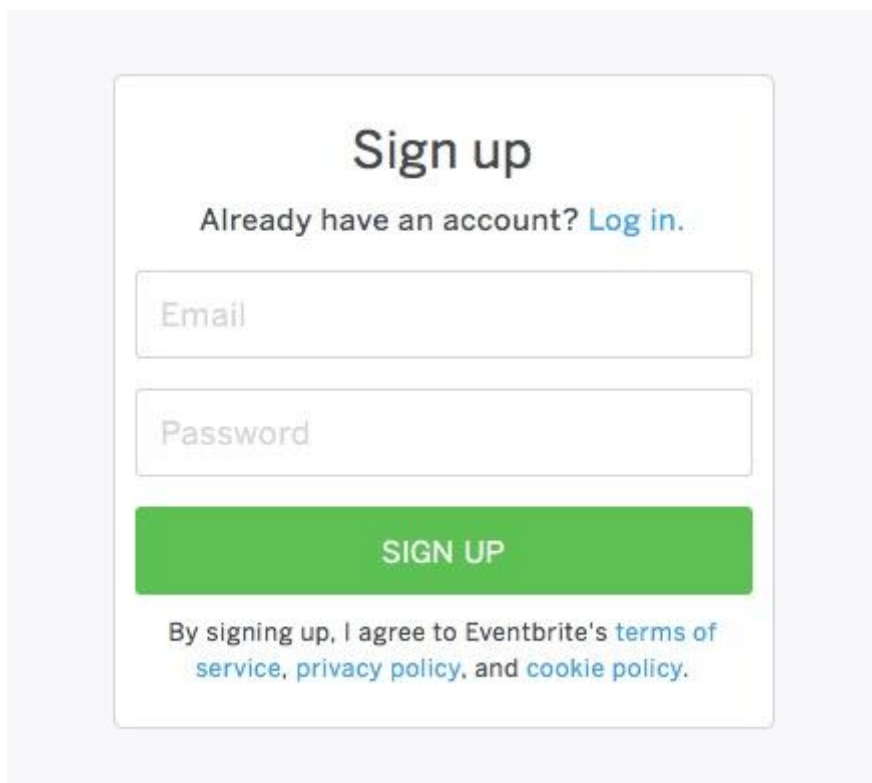
Need to cancel or change your registration for a workshop?

Follow these instructions!

Step 1: Go to [eventbrite](#)^[1] and login

If you do not have an eventbrite account, create one: <https://www.eventbrite.com/signup/> ^[2]

Make sure you use the same email address as the one you used to register for the event (this is the email account we used to contact you)



The image shows a screenshot of the Eventbrite sign-up form. At the top, it says "Sign up" in a large, bold font. Below this, there is a link that says "Already have an account? [Log in.](#)". There are two input fields: one for "Email" and one for "Password". Below the input fields is a green button with the text "SIGN UP" in white, uppercase letters. At the bottom of the form, there is a line of text that reads "By signing up, I agree to Eventbrite's [terms of service](#), [privacy policy](#), and [cookie policy](#)."


Step 2: Select "Upcoming events" on the front page or "Tickets" in the drop down menu on the top right hand corner of the page

Select the program you would like to cancel

1
UPCOMING EVENT

0
SAVED EVENTS

PAST EVENTS



SEPTEMBER 12, 2016 - 11:00 AM
Academic Careers: Getting Feedback on Your CV & Cover Letter for Faculty Positions (MB)
Free order #547524209 of 1 Ticket on September 7, 2016

Step 3: If you wish to cancel your registration, on the left hand side, select "Cancel Order", then follow the instructions provided.

Order for Academic Cover Letter for

Free order #547524209 on September
Monday, September 12, 2016 from 11:00 AM
San Francisco CA

PRINT TICKETS

CANCEL ORDER

CONTACT THE ORGANIZER

Step 3: If you wish to change your order, on the right hand side, click "edit," then proceed to changing the details of your order.

PRINT TICKETS

CANCEL ORDER

CONTACT THE ORGANIZER

Current UCSF Student or Postdoc

Contact Information

First Name *

* / * / -->

UCSF Main Site
Website Disclaimer

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Source URL: <https://career.ucsf.edu/canceling>

Links

[1] <https://www.eventbrite.com/>

[2] <https://www.eventbrite.com/signup/>