

EDUCATION*University of California, San Francisco, San Francisco, CA*

Candidate for Master of Science in Nursing, Certified Nurse-Midwife

Master's Entry Program in Nursing, RN pre-licensure program

Fonts: Times New Roman, Calibri, Cambria, Garamond, etc.

expected 0000

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Brandies University, Boston, MA

Bachelor of Arts, Development Studies

May 0000

CLINICAL EXPERIENCE**Font Size:** 10-12 font. With smaller fonts (e.g. Times) don't go below 11

- Public Health Nursing Rotation. Pre-Three, San Mateo Clinic (0000)
- Obstetrics Rotation. 15 Long, the University of California, San Francisco (0000)
- Psychiatric Rotation. 6B (African American focus), General Hospital (0000)
- Pediatrics Rotation. 6 Long, The University of California, San Francisco (0000)
- Medical-Surgical Rotations. F3 (GYN-Oncology) and C1 (Rehabilitation), Stanford Hospital (0000)

Headings: Bold and capitalize. Heading font size 1-2 size larger than text
Highlight: Indent, bold, capitalize and use bullets to highlight but be judicious in what you choose to highlight.

HEALTH & INTERPRETER EXPERIENCE**Patient Advocate/Doula. *The Washington Free Clinic*, Washington, DC**

(0000-0000)

Served as interpreter and patient advocate in weekly prenatal clinic, teaching women about the stages of pregnancy, taking vitals, providing counseling for HIV tests, administering HIV tests, and assisting Latina women with their communication needs during pregnancy tests and prenatal exams with midwives or physician. Attended births of Latina women who request the presence of a doula (birth assistant) to provide support during their birth experience.

Women's Program Coordinator/Manager. *Lar Linda Tanure*, Manaus, Brazil

(0000)

Created and managed a small organization to serve existing needs of local women. Arranged classes including alternative nutrition, family planning, and sewing, and mediated discussion groups.

Community Health Volunteer. *Amanecer*, Cochabamba, Bolivia

(0000)

Organized daily activities for formerly homeless and/or abused children (ages 4-12) as part of a program intended to smooth their transition to a healthy and secure childhood. In collaboration with peers, persuaded adolescents to leave the streets and enter a rehabilitation program.

Escort/Interpreter. *The Center for Hemispheric Defense Studies*, Washington, DC

(0000)

Assisted Latin American civilian and military fellows with day to day communication and needs during their stay in Washington. Assisted with protocol duties such as communicating with Latin American contacts and arranging for future conferences.

PROJECT MANAGEMENT & HEALTH POLICY EXPERIENCE**Task Manager. *USAID/Partnerships for Health Reform, Abt Associates Inc.*, Bethesda, MD**

(0000-0000)

Provided logistical coordination for international donor meetings, monitors spending, edits reports, fields consultants, participates in interagency meetings, provides research support, and drafts scopes of work for the following Special Initiatives: Maternal Reproductive Health, Immunization Financing, Integrated Management of Childhood Illnesses, and the Polio Eradication Initiative.

Researcher. *USAID/ Partnerships for Health Reform, Abt Associates Inc.*, Bethesda, MD

(0000-0000)

helped conduct a PHR study and write the report on the impact of donor funding of the polio eradication initiative on routine immunization funding. Helped conduct an immunization financing assessment in Ghana and write the report.

CERTIFICATIONS & LICENSURE

- Registered Nurse, California
- BLS certification, Red Cross

June 0000

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LANGUAGE & SOFTWARE SKILLS

Spanish (fluent and have used in a clinical capacity), Portuguese (fluent)
 EMR, Familiar with specific databases used by Stanford Hospital and UCSF

Exclude: Birth date, birth city,
 personal status, photos

Upload: A PDF version of your document to retain**Length:** 1-2 pages for resume, 1-3 pages for CV