

Margins:
-Top/Bottom .5
-Right/Left .5-.75

Exclude: Birth date, birth city, personal status, photos

EDUCATION

Fonts: Conservative - Times New Roman, Calibri, Cambria, Garamond,

- University of California, San Francisco, Master of Science, Global Health 0/0000
Emerald College, Emergency Medical Technician – Basic, New York, NY 0/0000 - 0/0000
University of California, Berkeley, Bachelor of Science, Commerce 0/0000

Font Size: 10-12 font. With smaller fonts (e.g. Times) don't go below 11

Headings: Bold and capitalize. Heading font size 1-2 size larger than text
Highlight: Indent, bold, capitalize and use bullets to highlight but be judicious in what you choose to highlight.

HEALTH POLICY RESEARCH & PROGRAMMING

UCSF Department of Radiology and Biomedical Imaging, Advisor: James Brown, MD 0/0000-Present

Study: Proof of concept that optical imaging can be used to track tumor growth in an live model of prostate cancer.

- Examined imaging interventions for tumor growth in prostate cancer by analyzing meta studies to determine best recommendations for radiology departments across the United States
Resulted in a publication in X journal and a poster presentation

UCSF Department of Reproductive Health, Advisor: Bruce Springsteen, MD 0/000-Present

Study: HIV Prevention Interventions with Urban Homeless Youth

- Collected surveys and interviewed urban homeless youth in four bay area cities to evaluate usage of local services and outcomes
Developed innovative programs for increasing access to health services, health education counseling and vocational skills training by partnering with local agencies and nonprofits
Resulted in a manuscript being reviewed for publication and an invited presentation

UCSF Department of Global Health, Division of Hospital Medicine, Advisor: Pat Benetar, MD, MPH 0/0000-0/0000

Survey: First statewide survey to describe prevalence and organizational characteristics of internists in Washington.

- Project Director: planned, implemented, and coordinated survey using multiple data collection methods to elicit feedback from chief executive officers and hospital group leaders. Designed and maintained project database.
Resulted in a publication in X journal and a white paper for the Washington HealthCare Foundation

TEACHING EXPERIENCE

Physics I, Scripps College, Teaching Assistant 0/0000-0/0000

- Facilitated examination review sessions, graded problem sets, and held weekly office hours for undergrad students.

HEALTH RELATED LEADERSHIP AND SERVICE

LCME Accreditation Committee, UCSF School of Medicine 0/0000-Present

- Collaborated with team of medical students to develop survey evaluating student satisfaction regarding UCSF curriculum and grading system, elective and research opportunities, counseling program, student health services, facilities, safety, and student mistreatment policies. Wrote section of report submitted to UCSF LCME Accreditation Executive Committee.

University Student Group, Co-President 00/0000-Present

- Worked with Dean X to organize, schedule, and evaluate a ten week elective course providing medical, dental, pharmacy, and nursing students with an introduction to the practice of speciality.

AMSA Region X Conference, Residency Fair Coordinator, San Francisco, CA 0/0000

- Recruited 13 residency programs, raising \$7,000 for AMSA's West Coast Regional Conference, promoting the theme of "Advocacy Into Action." Contributed 120 hours of volunteer time.

Length: 1-2 pages Resume/2-4 CV **Numbering:** Put your name & page # on 2nd+

AMSA SeaCouver

Health Systems Tour, Student Representative, Vancouver, Canada 0/0000

- One of 9 students selected nationally to participate in a one-week program examining the strengths and differences between the US and Canadian healthcare delivery systems.

America Red Cross San Diego, Call Center Responder, San Diego, CA 0/0000

- Responded to calls from hurricane Katrina and Rita evacuees; provided information regarding family members, temporary housing, health care resources and referrals to caseworkers for further assistance.

PUBLIC HEALTH EXPERIENCE

UCSF 5th Street Homeless Clinic, Student Coordinator/Volunteer, San Francisco, CA 0/0000-Present

- Triage patients with acute and chronic conditions, obtained histories, and conducted physical examinations. Co-facilitate support group for men with health and psychiatric issues.

Shanti Program, Peer Support Volunteer, San Francisco, CA 0/0000 - 0/0000

- Provided emotional and practical support in weekly meetings with 35-year-old client diagnosed with HIV and colon cancer. Completed Dr. Charles Garfield's peer support training course.

EMPLOYMENT

Goldman Sachs Equity Program Trading, Vice President/Head Agency Trader, New York, NY 0000 - 0000

HONORS/AWARDS

- **Rainbow Scholarship, UCSF** 0/0000
- **Dean's Summer Research Fellowship, UCSF** 0/0000
- **Tier One STAR Award, University Scholars Program** 0/0000

LANGUAGE SKILLS

- Proficient in written and oral Spanish; Conversational Japanese

INTERESTS

- **Triathlon: Finisher:** Ironman Hawii, 0000; **Team in Training Member:** raised \$16,000 for the Leukemia and Lymphoma Society and completed the Gulf Coast Half-ironman triathlon, 0000
- **Aviation: Private pilot's license:** VFR single engine land, 85 hours flight experience, 0000 – Present

PUBLICATIONS AND PRESENTATIONS

Presentations

- **Taylor, J.** Invited speaker: Title Here. RSNA Scientific Assembly and Annual Meeting, 0000

Publications

- Costello, E, **Taylor, J**, Jagger, M, et al. (0000). Name of Journal Article Here. Journal of Translational Medicine [NLM - MEDLINE], 0, 00-00
- Turner, T, **Taylor, J**, Ross, D, et al. (0000). Name of Journal Article Here. Journal of Hospital Medicine, 0(0), 000-00.
- Charles, R, **Taylor J**, Turner, T, Chapman, T. (0000). Name of Journal Article Here. White paper prepared for the Washington HealthCare Foundation. http://www.web_address.pdf
- **Taylor, J**, Townsend, P, Nicks, S. Place Name of Article Here. Submitted to Academic Radiology May 0000. (Manuscript submitted)

Upload: A pdf version of your document to retain formatting (when applicable)