

March 00, 0000

Willie Nelson
12 Country Music Singers Road
San Francisco, CA 94114

Dear Ms. Parton:

I am finishing the UCSF MEPN program in June, and the hematology/oncology/bone marrow transplant unit at UCLA is my top choice to work as an RN. My clinical training at UCSF and Stanford, my personal experience with oncology, and my organizational and team skills, make me an excellent candidate for your new graduate RN position.

- **Oncology-Based Experience:**

I love working with oncology patients and especially enjoy the adult patient population with their unique long-term needs. During my MEPN year, I spent six months at Stanford in the hematology/oncology unit for my Medical-Surgical and Introduction to Nursing clinical rotation and was really energized and uplifted by the whole experience. My Parent Child Nursing clinical was spent working with pediatric oncology patients. I have wanted to be a nurse for a very long time and knew that oncology was going to be my area of focus after my father passed away from cancer. In addition, I spent over a year volunteering for a chemotherapy outpatient clinic where I worked directly with the patients and talked with them about their experiences.

- **Organizational/Team Skills:**

My previous career as a programmer/analyst developed my detail oriented, troubleshooting, supervisory, and listening skills, and I understand what it means to be a part of a highly functioning multidisciplinary team and how to advocate for my clients needs. I feel that these skills, along with a love for learning will serve me well in my new career as a nurse. I am particularly interested in Stanford because of its diverse patient population and the ability to be exposed to a wide range of experiences that only a teaching hospital such as UCLA can provide.

I would be very interested in speaking with you further about a career at UCLA. Please feel free to contact me at (333) 111-2222, or via email at willie.nelson@email.edu. I look forward to hearing from you.

Sincerely,

Willie Nelson