

Maggie Cheung
Proteins, Inc.
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San Francisco, CA 94143

Michelle Yeoh
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Dear Dr. Cheung:

I hope you're well. I am writing to follow up on a conversation we had a few months ago at the American Chemical Society meeting in Houston. At that time, you kindly offered to forward my resume to the appropriate hiring manager should a position become available at Proteins, Inc. This week I noticed a new job posting on *Sciencecareers.org* for a "Scientist – Protein Chemist" position. I have just completed my application for this position through the HR website at Proteins, Inc., but I wanted to take this opportunity to ask you if you could also assist me by forwarding my resume on to the appropriate hiring manager.

With a background in both protein biochemistry and structural biology, I believe my skills and qualifications provide an excellent match for the Protein Chemist position. Additionally, with several years of experience running my own start-up industrial protein synthesis operation, I understand the hard work, excitement, dedication and rewards involved in creating a successful growing company. I would welcome the opportunity to discuss my qualifications further with you or another member of the Proteins, Inc. team.

I will contact you in a week to see if I may provide additional information regarding my candidacy for this position.

Thank you for your assistance.

Michelle Yeoh