

# BILLIE HOLIDAY, DNP, MSN, RN, CNS

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## PROFESSIONAL SUMMARY *(optional for applicants with 2+ pages)*

- (Overview of relevant experience based on what employer is looking for) CNS and Nurse Leader with established track record of ..... at x employer or in x position
- (Specific skills relevant to the position) Over 5 years' experience managing represented staff and leading contract negotiations discussion at Kaiser Permanente
- (Unique experience/interest relevant to the position) Lead diabetes researcher having developed new educational and behavioral interventions at the UCSF Diabetes ....

Click on  
[hyperlinks](#) for  
additional  
information and  
resources

## EDUCATION

### University of California, San Francisco (UCSF)

Doctor of Nursing Practice (DNP)

Master of Science, Nursing, Adult Gerontology Clinical Nurse Specialist

Expected 00/20xx

00/20xx

### Green Valley College, Palm, CA

Bachelor of Science, Nursing

00/20xx

## DNP CLINICAL PRACTICUM

*Specialty Area – (e.g. Primary Care)*

**Name of Organization**, City, State Abbreviation\*\*

00/20xx – Present

- Provide a description of your achievements. Start with a strong [active verb](#) and consider using the [ACE formula](#)
- To add more depth to your clinical experiences, consider adding the following points of descriptive text:
  - Setting (E.g., name of the organization or unit e.g., community clinic, hospital, nonprofit)
  - Patient populations (e.g., culturally diverse patients, Spanish speaking patients)
  - Clinical issues (e.g., issues related to chronic or acute conditions like diabetes, hypertension, cancer, etc.)
  - Clinical skills and responsibilities (e.g., triage, assessment, counseling)
  - Teams you were working with (e.g., consulting with social workers, interprofessional staff, etc.)

*\*\*The city and state are not necessary if location is already in the name of the organization (e.g., UCSF)*

## RESEARCH AND SCHOLARLY ACTIVITIES

**Institution, Name of Department**

00/20xx - Present

*Title, Advisor: Name and Degree of advisor/PI*

*Title of Study*

- Provide an overview of the project focus
- Include the main responsibilities related to the research (e.g. surveys, data analysis, etc.)
- Briefly describe the outcomes resulting from your research (manuscript in preparation, poster presentation, etc.)

**UCSF Department of Pediatrics, Graduate Student Researcher**

PI: Sally Canmore, MD and Jane Hinton, PhD

*Title of the Study 1*

00/20XX – 00/20xx

- Conducted screening and qualitative interviews to assess providers' knowledge, current practices, and barriers to screening and addressing XX
- Analyzed qualitative data, identified key themes
- Resulted in a poster presentation with the aim of improving awareness and quality control for screening practices for XX for dissemination among key stakeholders

*Title of the Study 2*

00/20XX – 00/20xx

- Served on interdisciplinary team to extract patient data in electronic health record for the development and standardization of YY protocol for ABC patients

## [CUSTOMIZED] APRN CLINICAL OR NURSE LEADERSHIP EXPERIENCE

*Specialty Director CNS-AG Program, UC Davis*

00/20xx – 00/20xx

- Led three key initiatives that enhanced the academic reputation, contributing to a 20% increase in School of Nursing applications and consistent alignment with UC Davis mandates
- Instructed and facilitated effective learning, ensuring comprehensive understanding of course outcomes and fostering a positive learning environment

- Proactively suggested and successfully executed three new course modules within the CNS Adult-Gerontology Program, receiving commendation from the Associate Dean for innovative approaches
- Provided triage advice and guidance to physicians and staff referring patients to the unit including overseeing and monitoring patient evaluation and treatment decisions
- Spearheaded quality improvement projects including researching clinical care standards with physicians, qualitative data analysis and presenting findings all aimed at improving patient care

**CNS, Los Angeles County Dept of Human Resources, CA**

00/20xx – 00/20xx

- Assessed and cared for geriatric patients with chronic ailments including advanced dementia, stroke, and respiratory diseases in collaboration with physicians, nurses and social workers
- Successfully assessed, planned, and implemented comprehensive health care strategies for geriatric populations across multiple clinical specialties, achieving a 95% patient satisfaction rate
- Drove the development of more inclusive staffing and performance policies as Chair of the DEI Committee resulting in higher employee engagement
- Championed the establishment and upkeep of detailed patient treatment records, facilitating data-driven analysis and refinement of care plans, which contributed to a 12% increase in the efficiency of patient care evaluation

## TEACHING AND CURRICULUM DEVELOPMENT

*Job Title, Name of Course*

**Name of Institution, City, State Abbreviation**

00/20xx - Present

- Provide a description of your achievements. Start with a strong [active verb](#) and consider using the [ACE formula](#)
- Include relevant skills (curriculum design, evaluation, assessment, etc.)

*Clinical Instructor, Clinical Reasoning and Psychopathology*

00/20xx – 00/20xx

**UCLA Health**

- Developed adult-gerontology clinical reasoning course curriculum for BSN and MSN students including presenting lectures, developing quizzes, facilitating group discussion, class activities and web-based learning
- Evaluated student progress and reassessed and revised curriculum based on quarterly evaluations

## APRN OR RN EXPERIENCE *(only add if relevant)*

- Nurse Manager, Primary Care, Kaiser, Walnut Creek, CA
- Emergency Room RN Supervisor, UCLA Health, CA

00/20xx – 00/20xx

00/20xx – 00/20xx

## LICENSURE/CERTIFICATIONS

- AOCNS Certificate 00/20xx
- CA RN License# 12345678 Active
- ACLS, BLS, and PALS, American Heart Association Active

## AWARDS

- UCSF/John A. Hartford Center of Geriatric Nursing Excellence Student Scholarship Award, 20xx
- Hospice and Palliative Nurse Foundation Individual Education Scholarship, 20xx
- Nursing Student Scholarship Award, 20xx

## PRESENTATIONS AND PUBLICATIONS *\*Use APA format to cite\**

*Presentations*

**Holiday, B.,** Last Name, First Initial Middle Initial, Last Name, First Initial Middle initial. Title of Presentation. Poster Presented at: Name of Conference; Month Day, Year; City, State Abbreviation.

*Publications*

**Holiday, B.,** Last Name First Initial Middle Initial, Last Name, First Initial Middle Initial. Title. Name of Journal (using appropriate abbreviations). Year; vol (Issue Number): pages. In press

## ADDITIONAL SKILLS

- *Languages:* Spanish – intermediate: have used in a clinical capacity
- *Software:* Proficient in EPIC, APEX, NextGen, MediTEch, ADvancedMD and iLife platforms