

# Jane Smith

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## EDUCATION

**University of California, San Francisco School of Dentistry (UCSF)** June 20XX  
Doctor of Dental Surgery Candidate Class of 20XX  
**Carmel College (CC)** May 20XX  
Bachelor of Science, Biology

## HONORS AND AWARDS

**College of Biological Sciences Dean's List, Carmel College** 20XX  
**Biological Sciences Honor Society, Carmel College** 20XX

## RELEVANT PERIODONTICS EXPERIENCE

*Periodontal Student Club, UCSF School of Dentistry, President and Secretary* Aug 20XX – present

- Directed school-wide events such as resident case presentations, suturing events for 30+ students, lunch and learns, and study groups aimed to enhance student knowledge and interest in periodontics.
- Organized and increased club meetings to review recent papers, journals and articles.
- Collaborated with the UCSF periodontal director to improve the predoctoral periodontal curriculum via additional lectures and lunch and learns for the class.

*Periodontology Graduate Program, UCSF School of Dentistry, Volunteer* Aug 20XX – present

- Participated in daily clinic sessions and assisted periodontics residents at UCSF on multiple exams, cleanings, extractions, surgeries, and post-ops several times per quarter for the last two years.
- Gained exposure to the full scope of periodontics through assisting and performing minor procedures.

## UNIVERSITY LEADERSHIP AND SERVICE

*UCSF Dental Association, Mentorship Chair* Aug 20XX – present

- Expanded the mentorship program for over 50 pre-dental post-baccalaureate students of Bay Area universities.
- Enhanced pre-doctoral student education by creating multiple simlab tutorials, as well as application and mock interview workshops for dental school application process.

*UCSF Dental Association, Class Representative* Oct 20XX – Sep 20XX

- Directed outreach events and provided dental screenings and oral hygiene education to over 100 children.
- Planned and executed a Pre-dental Conference to over 300 student attendees, aimed to increase pre-dental student interest in dentistry and knowledge in dental education process. Gave introductory lectures and conducted an anatomy introductory workshop.

*UCSF Student Dental Organization, Expo Day Committee Member* Jan 20XX

- Raised over \$20,000 by planning and coordinating the UCSF vendor fair with 50+ dental companies, 300+ students, residents and faculty.

*UCSF School of Dentistry Admissions Committee, Interviewer* Jan 20XX

- Interviewed dental student candidates and provided recommendations for admission.

## GLOBAL HEALTH AND OUTREACH

*International Dental Mission Trip, Organizer and Provider* Jun 20XX – Jun 20XX

- Organized and coordinated 5 annual, one weeklong dental mission trips overseas.
- Solicited donations from dental supply companies, raising over \$10,000 for dental treatments provided.
- Collaborated with 15 dental students and 10 supervising faculty to serve over 500 people on every trip.
- Conducted hundreds of treatment such as dental cleanings, fillings, extractions, and oral hygiene instructions.

*Caribbean Dental Mission Trip, Provider* Sep 20XX

- Provided dental care and education to hundreds of local residents of a Caribbean island.
- Performed over 100 treatments such as dental cleanings, fillings, extractions, and oral hygiene instructions.

## **CLINICAL COMMUNITY HEALTH**

*UCSF Dental Clinic*, Provider

Sep 20XX – Aug 20XX

- Educated homeless and uninsured community of San Francisco on oral hygiene, performed comprehensive exams, dental cleanings and restorative work at school based community clinic.

*UCSF Children's Oral Health Event*, Provider

Feb 20XX

- Collaborated with pediatric residents and faculty to provide dental screenings, fluoride applications, and sealant placements for underserved children of San Francisco.

*UCSF Community Service Organization*, Provider

June 20XX

- Provided dental screenings and fluoride varnish applications to over 50 middle school children.

## **DENTISTRY – FOCUSED TEACHING EXPERIENCE**

*UCSF Dental Fraternity*, Academic Chair

Jan 20XX– present

- Conducted over 40 group and individual tutoring sessions for over 150 dental students, including exam reviews, basic and advanced clinical skills, weekly tutorials, and study clubs.

*UCSF Biomedical Sciences*, Anatomy Lab Dissection Assistant

May 20XX – Jun 20XX

- Prepared dissections of specific anatomical structures on cadavers for a dental anatomy CE course.
- Dissected and presented structures such as IA nerve, Lingual nerve, Palatine nerves, TMJ.

*UCSF Biomedical Sciences*, Anatomy Academic Tutor and Teaching Assistant

Feb 20XX – Jan 20XX

- Chosen as 1 of 10 students to serve as a school tutor for the Biomedical Sciences courses.
- Held weekly teaching sessions for 9 students struggling in the course, and group review sessions in anatomy, microbiology and physiology for the class.

## **CLINICAL EXPERIENCE**

*Oral & Maxillofacial Surgeon, San Francisco Office of Dr. Jan Plath*, Oral Surgery Assistant

Jan 20XX – present

- Directly involved in patient care preparation for procedures, assisting, and post – operative care.
- Assisted on surgeries such as sinus and ridge augmentations, implant placements, extractions, biopsies, and soft tissue manipulation.

## **RESEARCH EXPERIENCE**

*UCSF School of Dentistry*, Research Associate, PI: Molly Smythe, DDS

May 20XX – Sep 20XX

- Collaborated on a research project focused on determining English literacy of foreign language speaking community in San Francisco.
- Developed an assessment questionnaire for the subjects to determine their ability to understand and translate common dental terminology.
- Coauthored an abstract and a poster at a regional conference showcasing the results of the study.

*CC Center for Neuroscience – Research Lab*, Student Volunteer, PI: John Miller, PhD

Aug 20XX – Dec 20XX

- Ran the research lab's auditory programs for laboratory animals and analyzed the results.
- Coauthored an abstract and a poster that was presented at a national conference.

## **LANGUAGES**

- Language: Fluent in Italian