

the office of career & professional development presents:

CAREER RESOURCES

Information for Advanced Practice Nurses

ADVANCED PRACTICE NURSE JOB LISTINGS

Healthcare Job Listings – Local and National

- Craigslist - medical / health job listings
<http://sfbay.craigslist.org/>
- Planned Parenthood
<http://www.plannedparenthood.org/about-us/jobs-and-volunteer.asp>
- Indeed.com – mega search engine pulls from various job listing sites
<http://Indeed.com>
- SimplyHired.com – mega search engine pulls from various job listing sites
<http://www.simplyhired.com>
- UCSF Nursing Job Board –
<http://www.aftercollege.com/career-networks/university-of-california-san-francisco/school-of-nursing/>
- All Hospital Jobs – job opportunity bulletin
<http://allhospitaljobs.com/>
- National Health Service Corp
<http://www.nhscjobs.hrsa.gov/external/search/index.seam>
- National Rural Recruitment and Retention Network (3RNet)
<https://www.3rnet.org/>

Professional Associations – Career Centers

- California Association of Nurse Practitioners
<http://canpweb.org/resources/career-center/>
- American Association of Nurse Practitioners – Careerlink
<http://www.healthcareers.com/aanp/>
- National Association of Clinical Nurse Specialists
<http://www.nacns.org/html/careers.php>
- American Academy of Nurse Practitioners
<http://www.healthcareers.com/aanp>
- American Organization of Nurse Executives (AONE)
<http://careers.aone.org/search.cfm>
- Association of California Nurse Leaders
<http://nursesl.ca.associationcareernetwork.com/Common/HomePage.aspx>
- Comprehensive list of Nursing Organizations
<http://www.nurse.org/orgs.shtml>

LIST OF EMPLOYERS

Hospitals

- List of California Hospitals – by county
http://en.wikipedia.org/wiki/List_of_hospitals_in_California
- List of Hospitals by State
http://en.wikipedia.org/wiki/List_of_hospitals_in_the_United_States

Private Practices and Medical Groups

- WebMD – Physician Directory
<http://doctor.webmd.com/home.aspx>
- Wellness - Find a Doctor by specialty – OBGYNs in private practices
<http://www.wellness.com/find/doctor>

Community Clinics

- Alameda Health Consortium
<http://www.alamedahealthconsortium.org/about-us/career/>
- San Francisco Community Clinic Consortium
<http://www.sfccc.org/clinics/index.htm>
- Contra Costa and Solano Counties Community Clinic Consortium
<http://www.clinicconsortium.org/clinics>
Community Clinic Association of Los Angeles County
<http://www.ccalac.org/>
- National Consortium of Community Health Centers
<http://nachc.com/findahealthcenter.cfm>
- SF Department of Public Health – List of Primary Care Health Centers, Community Clinics, Fee-for Service and Youth Clinics
<http://www.sfdph.org/dph/comupg/oservices/medSvs/hlthCtrs/>
- Alameda County Public Health Department – list of community clinics
<http://www.acphd.org/clinics.aspx>

ADDITIONAL TRAINING / CONTINUING EDUCATION

- Nurse.com: Advanced Practice Nursing Continuing Education
<http://ce.nurse.com/Advanced-Practice-Nursing>
- Nursing Center – Continuing Education for Advance Practice Nursing
<http://www.nursingcenter.com/lnc/CEList?flag=cat&id=60765&choice=2>
- American Health Education – RN CEs, ACLS, PALS, BLS
<http://www.americanhealtheducation.com/>
- Western Schools – Advanced Practice Nurse Continuing Education
<http://www.westernschools.com/Disciplines/Advanced-Practice-Nurses.html>
- American Association of Nurse Practitioners – CE Center
<https://cecenter.aanp.org/>

CERTIFICATION

- ANNC Certification Center – by Specialty
<http://www.nursecredentialing.org/certification.aspx#specialty>
 - Advanced Practice Certification California
<http://www.rn.ca.gov/applicants/ad-pract.shtml>
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NETWORKING

The number one way people find out about a job opportunity is through word of mouth. Identify who is in your network:

- Professors, clinical instructor, and staff in the School of Nursing
- Fellow classmates
- Alumni or other professionals in your field of interest
- Colleagues at your clinical rotations
- Past employers in the healthcare field
- Family, friends, neighbors, etc...(you never know who might have a contact for you)

Let the people in your network know what you are looking for and how they might be able to help you. For information on networking refer to the informational handouts on the OCPD website at <http://career.ucsf.edu/nursing-students/career-exploration/the-career-alumni-network> (information located at the bottom of web page)

BEST PRACTICES

What you can do right now to prepare for the job search:

1. Meet with a career counselor, your advisor, a faculty member, and/or a mentor in the field to talk about your short and long term goals.
2. Get your documents together – visit career.ucsf.edu to see a video on writing your APN sample cover letters and sample resumes
3. Make an appointment at OCPD to have your documents reviewed. Call 476-4986 Monday – Friday, 8am – 5pm.
4. Fill out all hospital applications online so that you apply for a job immediately when posted
5. Know what interview questions are asked and practice interviewing. Sample questions can be found on OCPD web page.
6. Make an appointment at OCPD to practice interviewing.
7. Have a list of organizations and job sites that you check weekly
8. Be open and flexible in terms of the setting, the geographical area you work in, the hours, schedule, etc...Keep your long-term goals in mind and consider options and ideas you may have previously have overlooked.
9. Tell EVERYONE you know what type of job you are looking for
10. Join professional associations and go to local meetings (sometimes job openings are announced during meetings)
11. Consider volunteering at a site you would like to work at and to keep your clinical skills current while you look for a position
12. Take additional CE's that will prepare you for your role (e.g. NRP) and keep you connected to the nursing community
13. Keep in touch with those you worked with during your clinical rotations
14. Conduct informational interviews with alumni in your field to learn more about specific employers and effective job search strategies.
15. To connect with UCSF nursing alumni in the field, make an appointment at OCPD to search the Nursing Alumni Career Network containing over 170 alumni who have volunteered to conduct informational interviews and provide job shadowing experiences. To make an appointment call 415-476-4986, M-F, 8 – 5pm.
16. Find support. It can be difficult to stay motivated – so reach out for help! Connect with fellow students to share information and advice and to support each other. Also, stay in touch with faculty and staff from the SON and consider meeting with a career counselor from the Office of Career and Professional Development (OCPD) to discuss your particular situation, brainstorm strategies, have your resume reviewed, and/or practice interviewing. Request an appointment by calling OCPD at 476-4986.

For additional information on career resources and services visit <http://career.ucsf.edu>
